



## Raleigh Dream Team Educational Luncheon Meeting

Thursday, June 23, 2011

The Paul J. Rizzo Conference Center

150 DuBose House Lane / Chapel Hill, NC 27517

### Outclass the Competition

**Presenter: Pamela Eyring, President, The Protocol School of Washington**

**Primary Learning Objective: This session will refresh your business etiquette, build teamwork and confidence, and help you promote a more positive image.**

What has happened to the business etiquette skills in today's workforce? What do employees and management need to know in order to refresh their personal leadership skills? Our casual society has been focused on technology for so long that people are compromising their working relationships and possibly missing promotional opportunities. You will learn the key fundamental skills all generations should know such as today's acceptable handshake which is no longer gender related, greetings according to protocol, networking to improve the organization's image, cubicle courtesies, proper use of business cards and e-Etiquette skills in order to use communication devices and not be seen as rude and annoying to co-workers and customers. Steps that you should take to avoid failed educational events and lessons learned will be identified.

#### Schedule

11:15 am – 11:30 am – Registration

11:30 am – 12:00 pm – Welcome and Lunch

12:00 pm – 1:00 pm – Presentation

1:00 pm – Announcements and Closing Remarks

#### REGISTRATION

Name \_\_\_\_\_ Title \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_ MPI Member # \_\_\_\_\_

Dietary Restrictions (Vegetarian, Allergies, Etc.): \_\_\_\_\_

#### FEE By 6/16/11 After 6/16/11

- |  |      |      |
|--|------|------|
| <input type="checkbox"/> MPI-CC Member | \$25 | \$30 |
| <input type="checkbox"/> Non-member    | \$45 | \$50 |

METHODS OF PAYMENT – Credit Card, Cash or checks made out to MPI-CC. **If paying with a check, a credit card number is required in order to confirm your registration.** Checks must be mailed to the office prior to the meeting or delivered to the registration staff at the meeting. If the check is not received, then the credit card will be charged. Register with Affinity Plus by Fax 704-333-6927 or online at [www.mpi-cc.org](http://www.mpi-cc.org). Mail checks to MPI-CC, 1800 Camden Rd, Ste 107 #213, Charlotte, NC 28203.

Check  MasterCard  Visa  AMEX Amount Enclosed \$ \_\_\_\_\_

Credit Card # \_\_\_\_\_ Exp Date \_\_\_\_\_

Name on Card \_\_\_\_\_

Billing Address \_\_\_\_\_

Signature \_\_\_\_\_

Registrations may be canceled without penalty until 6/16/11. Cancellations received after that date and "no shows" will be billed. Onsite registrations will be accepted but limited based on space and catering limitations.